

May 25, 2023

Dear Shareholder(s),

Sub.: Mandatory Furnishing of PAN, KYC Details and Nomination by Shareholders holding shares in physical mode

Unit: ARTEMIS MEDICARE SERVICES LIMITED (“Company”)

1. This is in furtherance to our letters dated January 31, 2022 and March 14, 2023. As an on-going measure to enhance the ease of doing business for investors in the securities market, Securities and Exchange Board of India (SEBI) vide its Circular Number SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 had issued, inter-alia, following norms:
 - Furnishing of PAN, KYC details (i.e. Contact details- Postal address with PIN, Mobile Number, E-mail address, Bank account details (i.e. bank and branch name, bank account number, IFS Code etc.), Specimen Signatures and Nomination by the shareholders holding shares in physical mode.
 - Compulsory linking of PAN and Aadhar by the shareholders holding shares in physical mode.
 - Freezing of folios without valid PAN, KYC details and Nomination on or after October 1, 2023.
2. As per the above circular, holders of shares in physical mode are requested to ensure linking of their PAN with Aadhar on or before March 31, 2023 or by any other date as may be specified by Central Board of Direct Taxes (“CBDT”). Presently, CBDT has extended the date till June 30, 2023.
3. Folios wherein the aforesaid document/details are not available on or after October 1, 2023 shall be frozen by Alankit Assignments Limited (“RTA”) and from April 1, 2024 in case of such frozen folios, the shareholders would not be eligible to receive dividend in physical mode and the dividend would only be processed through electronic mode. An intimation would be sent by the RTA/Company stating that such payment is due and would be made electronically only upon submission of the above mentioned documents/information.
4. In case, the folios remain frozen as on December 31, 2025, such folios shall be referred by the RTA/Company to the administrating authority under the Benami Transactions (Prohibitions) Act, 1988 and/ or Prevention of Money Laundering Act, 2002.
5. Accordingly, shareholders holding shares in physical form are requested to provide their PAN, KYC details, Nomination, if not provided earlier to the RTA at Alankit Assignments Limited (Unit: Artemis Medicare Services Limited), 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi-110055

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CIN : U74210DL1991PLC042569

Registered Office : 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi -110055, India

Corporate Office : Alankit House, 4E/2, Jhandewalan Extension, New Delhi -110055, India

Phone : +91-11-4254 1234 / 2354 1234 | Fax : +91-11-2355 2001 | Website : www.alankit.com

or through email at kycupdate@alankit.com at the earliest in the required forms as given below:

S.No.	Purpose	Form
1	Request for registering PAN, KYC details or Changes/Updation thereof (only for shares held in physical mode)	Form- ISR-1
2	Confirmation of Signature of shareholder by the Banker	Form- ISR-2
3	Nomination form	Form- SH-13
4	Cancellation*/Variation in nomination	Form- SH-14
5	Declaration for opting out of nomination	Form- ISR-3

* In case of cancellation of nomination, the shareholders shall also submit form ISR-3 in addition to form SH-14.

- Shareholders may provide the documents/details to the RTA for various service requests by way of 'In Person Verification' ("IPV") or post or electronic mode with e-sign.
- Shareholders holding shares in physical form may note that the RTA shall not process any service request or complaint received from the Shareholder(s)/claimants(s) till PAN/KYC/Nomination documents/details are received.

All the shareholders holding shares in physical mode are also requested to convert their shares in the Demat form immediately, as transfer of physical shares except for transmission or transposition cases have been stopped w.e.f. April 1, 2019 as per SEBI guidelines.

For any clarification, you may contact the RTA at Alankit Assignments Limited (Unit: Artemis Medicare Services Limited), 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi-110055 or through email at kycupdate@alankit.com.

Note: The above said forms and the referred Circular are available on the website of the Company at https://www.artemishospitals.com/investors#:~:text=Meet_30%2D11%2D2022-,Investor%20KYC%20forms,-SEBI_Circular_16%20Mar%202023_For

Thanking you,

Yours faithfully,

For Alankit Assignments Limited
(Unit: Artemis Medicare Services Limited)

Authorised Signatory

This is computer generated letter and does not require signature.